

Set	Items	Description
S1	139634	DOCUMENT (W) MANAGEMENT
S2	54770	(LOCK\$3 OR (WRITE (W) PROTECT\$3) OR (READ (W) ONLY) OR UNW-
		RITABLE OR ARCHIV\$3)
S3	2763841	(LOCK? OR (WRITE (W) PROTECT?) OR (READ (W) ONLY) OR UNWRI-
		TABLE OR ARCHIV?)
S4	6458284	FILE OR FILES OR DOCUMENT OR DOCUMENTS
S5	60049	S4 (3N) S3
S6	22509174	(FINAL OR COMPLET? OR OFFICIAL OR SUBMIT?)
S7	3579	S1 AND S5 AND S6
S8	455	1 AND (S5 (3N) S6)
S9	169	S1 AND (S5 (3N) S6)
S10	81	RD (unique items)
S11	43	S10 AND PY<2001
S12	43	RD (unique items)
?		

T S12/MEDIUM,K/ALL

>>>"MEDIUM" is not a valid format name in file(s): 36

12/K/1 (Item 1 from file: 94)

DIALOG(R)File 94:JICST-EPlus

(c)2006 Japan Science and Tech Corp(JST). All rts. reserv.

03146139 JICST ACCESSION NUMBER: 97A0158244 FILE SEGMENT: JICST-E

Use the electronic file for the document archiver of the quality assurance which is related to ISO and PL law. Complete the document archiver for any contingency.

Nitsuko, Ltd.

Gekkan IM(Journal of Image & Information Management), 1997, VOL.36,NO.2,

PAGE.10-12, FIG.6

JOURNAL NUMBER: S0312AEW ISSN NO: 0913-2708

UNIVERSAL DECIMAL CLASSIFICATION: 651.01

LANGUAGE: Japanese COUNTRY OF PUBLICATION: Japan

DOCUMENT TYPE: Journal

ARTICLE TYPE: Commentary

MEDIA TYPE: Printed Publication

...the document archiver of the quality assurance which is related to ISO and PL law. Complete the document archiver for any contingency.

, 1997

DESCRIPTORS: document management ;

12/K/2 (Item 1 from file: 647)

DIALOG(R)File 647:CMP Computer Fulltext

(c) 2006 CMP Media, LLC. All rts. reserv.

00518932 CMP ACCESSION NUMBER: NWC19920301S3093

How to Chase Down Locked Up Files (Workshop 2)

Eric Hall, Stephen Morse and Bruce Robertson

NETWORK COMPUTING, 1992, n 303 , 102

PUBLICATION DATE: 920301

JOURNAL CODE: NWC LANGUAGE: English

RECORD TYPE: Fulltext

SECTION HEADING: Workshops

WORD COUNT: 1072

, 1992

... caveats of log level settings, and only at extra cost.

Good Network Management Practices

A final note about locked files , user names and network management practices: The methods described above will help you find the

...

...even though it's not justified by the circumstances. In file update situations, a good document management package will be of great help.

The moral of the story is that networking starts...

12/K/3 (Item 1 from file: 9)

DIALOG(R)File 9:Business & Industry(R)

(c) 2006 The Gale Group. All rts. reserv.

01509101 Supplier Number: 24185825 (USE FORMAT 7 OR 9 FOR FULLTEXT)

Information Technology at FDA

(The Food & Drug Administration has \$100 mil information technology (IT) budget; discusses IT strategy)

Pharmaceutical Technology, v 22, n 3, p 16

March 1998

DOCUMENT TYPE: Journal ISSN: 0147-8087 (United States)

LANGUAGE: English RECORD TYPE: Fulltext
WORD COUNT: 3423

(USE FORMAT 7 OR 9 FOR FULLTEXT)

ABSTRACT:

...and office in 1998, and coordinate efforts to establish standards for naming conventions, image and document management, recordkeeping and electronic submissions.

FDA's Center for Drug Evaluation & Research (CDER) is investing in...

TEXT:

...and office this year and coordinate efforts to establish standards for naming conventions, image and document management, recordkeeping, and electronic submissions. Other aims are to develop an electronic system for responding to...

...the generic drug electronic submission is not filed in PDF and does not constitute an official archival filing; paper documents must also be submitted to FDA. Once OPS officials are satisfied with the model, they can work with CDER...

12/K/4 (Item 1 from file: 15)
DIALOG(R)File 15:ABI/Inform(R)
(c) 2006 ProQuest Info&Learning. All rts. reserv.

01627268 02-78257

Progressing way beyond paperless

Moore, Bert

Automatic I.D. News v14n6 PP: 26-27 May 1998

ISSN: 0890-9768 JRNL CODE: AIN

WORD COUNT: 1489

DESCRIPTORS: Document management ;

...ABSTRACT: available computing horsepower and equally impressive improvements in image processing software. A working definition of document management is "the electronic capture, manipulation, storage, retrieval and/or interpretation of documents, graphics and other...

...TEXT: can do more than just clean out your filing cabinets

Think of what "imaging and document management " means to you. Is it:

- a) paperless storage and retrieval of documents,
- b) an alternative...

...definition on its Web site (www.aiim.org/). In part, the definition says: "The term 'document management' is used in so many ways that confusion reigns when trying to describe what it...

...data or as an additional form of data input.

Having access to a company's complete document archive gives knowledge workers a tremendous advantage in both productivity and accuracy. Integrating company information with...

12/K/5 (Item 2 from file: 15)
DIALOG(R)File 15:ABI/Inform(R)
(c) 2006 ProQuest Info&Learning. All rts. reserv.

01587666 02-38655

Novartis creates global access to documents

Henkel, Norbert

Document World v2n6 PP: 51-52 Nov/Dec 1997

ISSN: 1025-9228 JRNL CODE: DCMW

WORD COUNT: 1272

...DESCRIPTORS: Document management ;

...ABSTRACT: can be shared with researchers at other sites. The features and benefits of the Novartis' document management system are listed, including a shared document archive for complete research with access for interested third parties.

...TEXT: has given its 700 users worldwide access to up-to-date documents, thanks to a document management and Web-enabled workflow system.

Norbert Henkel reports on the solution.

Even before the end...

...us with important scientific information about a substance,' says Gisela Leclere, Project Leader for the document management system and head of Collaborative Tools in the IT department of Novartis Pharma Research. This globally active group is responsible for document management and workflow as well as groupware applications and intranet technologies in the domain of collaborative...and accessible for all users.

In summary, the following features and benefits of the Novartis' document management system are most notable:

*A shared document archive for complete research with access for interested third parties

* Fast and global availability of all research documentation...

12/K/6 (Item 3 from file: 15)

DIALOG(R)File 15:ABI/Inform(R)

(c) 2006 ProQuest Info&Learning. All rts. reserv.

01314849 99-64245

Out of sight, never out of bankers' minds

Reinbach, Andrew

Bank Systems & Technology v33n10 PP: 26 Oct 1996

ISSN: 1045-9472 JRNL CODE: BSE

WORD COUNT: 393

...DESCRIPTORS: Document management ;

...ABSTRACT: the matter but should be able to do it cheaper and better as well. Once files are archived and complete , and online indexes kept, retrieval is simpler than it might seem; clients can call one...

...TEXT: documents and reducing the sheer bulk-not to mention the storage fees.

And once the files are archived and complete , and online indexes kept, retrieval is simpler than it might seem; clients can call one...

12/K/7 (Item 4 from file: 15)

DIALOG(R)File 15:ABI/Inform(R)

(c) 2006 ProQuest Info&Learning. All rts. reserv.

00907990 95-57382

Software keeps inventory from getting derailed

Milnes, Dana
Machine Design v66n16 PP: 118 Aug 22, 1994
ISSN: 0024-9114 JRNL CODE: MDS
WORD COUNT: 616

...TEXT: we could be building and buying the wrong products and parts. The previous paper-based document - management system on occasion could force hundreds of people to spend countless hours hunting for documents...

...expansion.

The software also lets a worker at a PC access a file containing a complete document archive, bring up drawings and specifications, and make changes. Should someone be working on related documents...

12/K/8 (Item 5 from file: 15)
DIALOG(R)File 15:ABI/Inform(R)
(c) 2006 ProQuest Info&Learning. All rts. reserv.

00892919 95-42311

High performance customer management
Ives, Stephen
Logistics Information Management v7n2 PP: 45-51 1994
ISSN: 0957-6053 JRNL CODE: LIM
WORD COUNT: 4114

...TEXT: the problems contributing to increasing complexity. Yet, in its more modern forms (e.g. groupware, document management, information agents, video-conferencing), it can provide extremely effective therapy to attack the root causes...disk storage to off-line tape and optical disk archive, and retrieving them again. A complete file directory of all archived files is kept on-line, accessible to users, so that the user can directly retrieve his...fair degree of experience.

The key technologies reviewed in this report, such as groupware and document management, will deliver the bulk of their benefits as value-added benefits. For this reason, it...

12/K/9 (Item 1 from file: 16)
DIALOG(R)File 16:Gale Group PROMT(R)
(c) 2006 The Gale Group. All rts. reserv.

08103101 Supplier Number: 67526994 (USE FORMAT 7 FOR FULLTEXT)
JetForm Extends SAP Leadership with Latest Release of JetForm Output PAK(TM) for SAP(TM) R/3(TM).
PR Newswire, p9775
Dec 4, 2000
Language: English Record Type: Fulltext
Document Type: Newswire; Trade
Word Count: 811

... for SAP with IXOS-ARCHIVE(TM) from IXOS(R) Software AG, a leader in eBusiness document management products for SAP, provides the market with the first complete ERP, document output and archiving management solution.

Building on JetForm's already impressive base of 700-plus SAP customers worldwide...
20001204

12/K/10 (Item 2 from file: 16)
DIALOG(R)File 16:Gale Group PROMT(R)

(c) 2006 The Gale Group. All rts. reserv.

08078802 Supplier Number: 67404110 (USE FORMAT 7 FOR FULLTEXT)
**Mobius and PBS Softwareberatung Partner to Deliver Archiving and Output
Management Solutions for SAP R/3; Integrated Solution Maximizes
Investment in SAP Enterprise Data.**

Business Wire, p2318

Nov 29, 2000

Language: English Record Type: Fulltext

Document Type: Newswire; Trade

Word Count: 899

... R) are SAP-certified solutions.

"The partnership between Mobius and PBS offers SAP customers a complete data archiving and document management solution. The proven experience of both companies in mainframe and R/3 environments guarantees to...

20001129

12/K/11 (Item 3 from file: 16)

DIALOG(R)File 16:Gale Group PROMT(R)

(c) 2006 The Gale Group. All rts. reserv.

07771470 Supplier Number: 64995349 (USE FORMAT 7 FOR FULLTEXT)
**DocuTouch Digitally Signs Contract to Lease Office Equipment for New
Facility.**

Business Wire, p2013

August 31, 2000

Language: English Record Type: Fulltext

Document Type: Newswire; Trade

Word Count: 709

... agreement, property acceptance certificate and invoicing paperwork, were uploaded to the DocuTouch repository for permanent archival . The final documents were digitally signed and delivered via UPS secure print and delivery system the following day...

...ABCO supplied DocuTouch with modular office furniture systems for the new office space.

"DocuTouch's document management solution is a straight-through process," said ABCO Vice President Don Shipley. "This technology makes...

...be an ongoing mode of operation for our company. We strongly believe that using online document management and digital signature technology will give companies like ours a competitive edge."

"DocuTouch provides a...

20000831

12/K/12 (Item 4 from file: 16)

DIALOG(R)File 16:Gale Group PROMT(R)

(c) 2006 The Gale Group. All rts. reserv.

07526929 Supplier Number: 63064849 (USE FORMAT 7 FOR FULLTEXT)
**signOnline Ready to Meet E-Commerce Demands: Electronic Signature
Legislation Will Speed signOnline's Time to Market.**

PR Newswire, pNA

June 30, 2000

Language: English Record Type: Fulltext

Document Type: Newswire; Trade

Word Count: 575

... the assigned digital certificate to the document. It is a simple

point-and-click process.

DOCUMENT MANAGEMENT : Once a document is "signed on-line", it is securely transferred to the Internet and...

...of services. We are much more than a digital signature company and offer the customer complete digital document management and archival security from the moment the document is signed," said Harvey.

signOnline's document storage / document management solutions are today able to authenticate and store digitally-signed documents, and much more. The...

20000630

12/K/13 (Item 5 from file: 16)

DIALOG(R)File 16:Gale Group PROMT(R)

(c) 2006 The Gale Group. All rts. reserv.

06951791 Supplier Number: 58727030 (USE FORMAT 7 FOR FULLTEXT)

The Business Document System IXOS-ARCHIVE Delivers Fast and Significant Return on Investment.

Business Wire, p0254

Jan 20, 2000

Language: English Record Type: Fulltext

Document Type: Newswire; Trade

Word Count: 1674

... systems could then be shut down. According to Spex, the payback period for the entire document management system was 15 months. When the time savings from quick access to pertinent information enterprise...

...help of qualified consultants. Companies realize savings mainly from the increased transparency produced by the complete archiving of all documents relating to a given workflow or business process. Significant improvements in corporate information management are...

20000120

12/K/14 (Item 6 from file: 16)

DIALOG(R)File 16:Gale Group PROMT(R)

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06904580 Supplier Number: 58429414 (USE FORMAT 7 FOR FULLTEXT)

NewWave Technologies Signs agreement with Easy Software Inc.; NewWave Technologies Named Easy Software Inc. U.S. Distributor Partner.

Business Wire, p1138

Jan 3, 2000

Language: English Record Type: Fulltext

Document Type: Newswire; Trade

Word Count: 353

... full service Imaging and Mass Storage Distributor, announced that it will distribute Easy Software's complete suite of Document Imaging and Data Archiving software in the United States.

EASY Software, founded in 1990, is one of the leading Developers of Full-Text Data Archiving and Document Management Solutions for the SAP(TM) R/3(R), Lotus Notes, and Corporate markets. EASY Software...

...EASY's Modular Suite of Software allows integrators and customers to design an Archiving and Document Management Solution that is scalable from a small to mid-size solution to one that is...

...INC.

EASY Software is one of the leading Developers of Full-Text Data Archiving and Document Management Solutions for the SAP(TM) R/3(R),

PeopleSoft (TM) Lotus Notes, and Corporate markets...
20000103

12/K/15 (Item 7 from file: 16)
DIALOG(R)File 16:Gale Group PROMT(R)
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06195138 Supplier Number: 54113682 (USE FORMAT 7 FOR FULLTEXT)
Leading Document Management and Records Management Companies Integrate Technologies.
Business Wire, p0244
March 16, 1999
Language: English Record Type: Fulltext
Document Type: Newswire; Trade
Word Count: 663

Leading Document Management and Records Management Companies Integrate Technologies.
... today announced the integration of MDY Advanced Technologies' RMS (records management systems) with the iManage document management system (DMS). The result of the integration allows for seamless management of physical files and...

...corporations, law firms and government agencies. The application incorporates the generation of bar codes for file tracking; retention scheduling, archiving and final disposition scheduling; integration with electronic document management systems like iManage; as well as leading legal accounting software such as Elite; and leading...

...The iManage Family of Solutions

The iManage family of solutions includes a powerful, leading-edge document management solution designed for use enterprise-wide in any organization looking to deploy network based or Internet based document management solutions. iManage is built on a flexible, three-tiered architecture that provides users with highly...

...complaint and as such provides a secure next-step for many existing non-Y2K compliant document management users.

iDevelop

NetRight's iDevelop partners produce software applications either with iManage embedded in them...

...s service areas include custom software development; application and platform upgrades and migrations; records and document management solutions including RMS, MDY' Records Management System.

MDY has local offices supporting the New York...

19990316

12/K/16 (Item 8 from file: 16)
DIALOG(R)File 16:Gale Group PROMT(R)
(c) 2006 The Gale Group. All rts. reserv.

05794495 Supplier Number: 50284959 (USE FORMAT 7 FOR FULLTEXT)
Storage: Imation Offers Nearline Tape Archiving for Digital Asset Warehousing with Media Manager Asset Management System
EDGE: Work-Group Computing Report, pN/A
Sept 7, 1998
Language: English Record Type: Fulltext
Article Type: Article
Document Type: Newsletter; Trade
Word Count: 1012

... if any, that must be present prior to archiving such as "archive

when job is complete " or " archive all files with a date four months old."

The Media Manager integrated tape archival solution takes the...

...NT. With its XTENDERSOLUTIONS suite of turnkey products and services for data storage and enterprise document management , OTG delivers fully automated data migration, access, and storage to a spectrum of high-profile ...

...approach allows each organization to define and optimize an individual strategy for data storage and document management . Through its Web-extended architecture, XTENDERSOLUTIONS also give users realtime document access, use, and storage...

19980907

12/K/17 (Item 9 from file: 16)

DIALOG(R)File 16:Gale Group PROMT(R)

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05787816 Supplier Number: 50277553 (USE FORMAT 7 FOR FULLTEXT)

Imation Offers Nearline Tape Archiving for Digital Asset Warehousing with Media Manager Asset Management System.

Business Wire, p09010208

Sept 1, 1998

Language: English Record Type: Fulltext

Article Type: Article

Document Type: Newswire; Trade

Word Count: 1160

... if any --that must be present prior to archiving such as "archive when job is complete " or " archive all files with a date four months old."

The Media Manager integrated tape archival solution takes the...

...With its XTENDERSOLUTIONS(TM) suite of turnkey products and services for data storage and enterprise document management , OTG delivers fully automated data migration, access, and storage to a spectrum of high-profile ...

...approach allows each organization to define and optimize an individual strategy for data storage and document management . Through its Web-extended architecture, XTENDERSOLUTIONS also give users realtime document access, use, and storage...

19980901

12/K/18 (Item 10 from file: 16)

DIALOG(R)File 16:Gale Group PROMT(R)

(c) 2006 The Gale Group. All rts. reserv.

05284000 Supplier Number: 48047839 (USE FORMAT 7 FOR FULLTEXT)

Java: No Bandwidth Hog

Korzeniowski, Paul.

PC Week, p133

Oct 13, 1997

Language: English Record Type: Fulltext

Document Type: Magazine/Journal; Tabloid; General Trade

Word Count: 1619

... the space shuttle for NASA. Lockheed turned to Java to upgrade a 2-year-old document management system for enabling engineers to share drawings, tables and text, according to Don Clark, a...

...Clark. About 20 percent of the application is now finished, and Clark expects the revamped document management system to be running by the end of the year.

Given that engineers can download...

...download small portions of files--for example, one page of an engineering drawing--rather than complete files. Also, Lockheed Martin already has a lot invested in network bandwidth: It employs 10M-bps Ethernet connections...

19971013

12/K/19 (Item 11 from file: 16)

DIALOG(R)File 16:Gale Group PROMT(R)

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04936416 Supplier Number: 47254759 (USE FORMAT 7 FOR FULLTEXT)

Adobe Systems Establishes Paper-to-Web Solutions With Over Twenty Leading Technology Vendors

PR Newswire, p331SFM026

March 31, 1997

Language: English Record Type: Fulltext

Document Type: Newswire; Trade

Word Count: 902

... as other forms of Web content. PDF is supported by a wide variety of database, document management and full-text searching solutions, allowing customers to seamlessly use documents in PDF with other...

...de facto standard for Web document delivery," said Bruce Silver of Bruce Silver Associates. "Paper documents, locked in file cabinets and basement archives, represent the final frontier. With Acrobat Capture and its market partnerships, Adobe is at last bringing that paper...

19970331

12/K/20 (Item 12 from file: 16)

DIALOG(R)File 16:Gale Group PROMT(R)

(c) 2006 The Gale Group. All rts. reserv.

04919544 Supplier Number: 47232245 (USE FORMAT 7 FOR FULLTEXT)

FileNet Customers Bank of America and Westinghouse Electric Receive Top Giga Excellence Awards.

Business Wire, p03240244

March 24, 1997

Language: English Record Type: Fulltext

Document Type: Newswire; Trade

Word Count: 789

Complementary and Open Design of FileNet Software Enables Companies to Develop Award-Winning Enterprise Document Management Solutions

FileNet Corp. (NASDAQ:FILE) today announced that two of its customers, Bank of America...

...Silver Award for using the FileNet optical imaging system to access nuclear power plant design documents and archive completed work in accordance with Nuclear Regulatory Commission requirements.

"FileNet is proud to join Giga in...

...used FileNet's WorkFlo Business System family of integrated software components with Information Dimensions' BasisPlus document management and Sherpa Corporation's work process management software to form what the company calls the...

...Corp. (<http://www.filenet.com>) delivers to corporate and government organizations a Foundation for Enterprise Document Management (tm) through a family of workflow, document-imaging, electronic document management, and COLD (Computer Output to Laser Disk) client/server and Internet software solutions. The company...

...Watermark, ValueNet, WorkForce Desktop, and WorkFlo are registered trademarks of FileNet Corp. Foundation for Enterprise Document Management and Greenbar are trademarks of FileNet Corp.

CONTACT: FileNet Corp.
Colleen Edwards
714/966-3218...

19970324

12/K/21 (Item 13 from file: 16)
DIALOG(R)File 16:Gale Group PROMT(R)
(c) 2006 The Gale Group. All rts. reserv.

04651501 Supplier Number: 46843492 (USE FORMAT 7 FOR FULLTEXT)

Contahal Establishes Ministry System
Israel Business Today, v10, n36, pN/A
Oct 31, 1996
Language: English Record Type: Fulltext
Document Type: Magazine/Journal; General Trade
Word Count: 177

(USE FORMAT 7 FOR FULLTEXT)

TEXT:
Givatayim-based Contahal has announced it has completed the installation of document management and optic- archiving system for the Ministry of Defense. The system is capable of handling hundreds of thousands...
"Contahal has gained a wealth of experience in document management projects and workflows," said the company's government division manager, Aaron Shevi. "The Ministry of...
19961031

12/K/22 (Item 14 from file: 16)
DIALOG(R)File 16:Gale Group PROMT(R)
(c) 2006 The Gale Group. All rts. reserv.

04276845 Supplier Number: 46265096 (USE FORMAT 7 FOR FULLTEXT)

EasyFile document management software enhances storage and retrieval features of Canon's GP Series; Documents easily archived to magnetic, optical, CD-R or tape storage media on the network.
Business Wire, p4011017
April 1, 1996
Language: English Record Type: Fulltext
Document Type: Newswire; Trade
Word Count: 418

EasyFile document management software enhances storage and retrieval features of Canon's GP Series; Documents easily archived to...
... ISIS, TCP/IP and SQL, the software utilizes an intuitive user interface to provide a complete turnkey archival, retrieval and document management solution.
"With the GP Series and EasyFile, users can now electronically capture and distribute documents...

...traditional filing systems," said M. Michael Denley, division director, Rorke Data Inc. "This total network document management solution is designed to enhance workgroup productivity in any environment."

EasyFile Document Management Software will be available through authorized Canon dealers by the end of April. Pricing will...
19960401

12/K/23 (Item 15 from file: 16)
DIALOG(R)File 16:Gale Group PROMT(R)
(c) 2006 The Gale Group. All rts. reserv.

04227821 Supplier Number: 46185850 (USE FORMAT 7 FOR FULLTEXT)
FileNet completes acquisition of Saros Corp.; acquisition converges document technologies for the enterprise.
Business Wire, p03010194
March 1, 1996
Language: English Record Type: Fulltext
Document Type: Newswire; Trade
Word Count: 817

(USE FORMAT 7 FOR FULLTEXT)

TEXT:
...it has completed its acquisition of Saros Corp., one of the leading suppliers of enterprise document - management and Internet Web server software.

... Saros' ability to serve customers worldwide from its position as a leader in the enterprise document - management market."

The acquisition of Saros strengthens FileNet's competitive advantage by advancing its strategy to be the first client/server software company that combines workflow, document-imaging, document - management , and COLD (Computer Output to Laser Disk) technologies in an integrated suite of products.

These...

...and financial reporting purposes.

Saros Corp., with headquarters in Bellevue, Wash., will continue to develop document - management software that will be sold and supported by FileNet's worldwide sales and support organization...

...425,000 seats of its Mezzanine(r) enterprise library server software and sold Mezzanine-based document - management solutions to more than 275 commercial and government customers worldwide. It provides easy-to-use document - management and electronic library services running on standard local area networks and across popular client and...

...comprehensive solution for organizing, managing, and processing large volumes of electronic documents from the first " File Save" through final archive .

Included in the Saros family of library server products is Saros Document Server for BackOffice...

...Microsoft BackOffice family of Windows NT server products. Saros is the only company to offer document - management software built exclusively for Microsoft BackOffice.

Saros is also a major innovator in developing industry standards. Along with IBM, Novell and Xerox, Saros is a co-founder of the Document Management Alliance. The alliance now consists of more than 50 Fortune 500 companies and document - management vendors that are working under the auspices of AIIM International to provide a single document - management standard.

About FileNet

FileNet Corp. is a leader in enterprise document management and business process automation. The company's software products organize, manage and store all electronic...

19960301

12/K/24 (Item 16 from file: 16)
DIALOG(R)File 16:Gale Group PROMT(R)
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04158938 Supplier Number: 46073301 (USE FORMAT 7 FOR FULLTEXT)
FileNet to acquire Saros Corporation; Acquisition redefines enterprise document management.

Business Wire, p01180034

Jan 18, 1996

Language: English Record Type: Fulltext

Document Type: Newswire; Trade

Word Count: 1525

(USE FORMAT 7 FOR FULLTEXT)

FileNet to acquire Saros Corporation; Acquisition redefines enterprise document management.

TEXT:

...signed a definitive agreement to acquire Saros Corp., one of the leading suppliers of enterprise document - management and Internet web server software.

... imaging software for corporate enterprises worldwide. Saros is one of the leading suppliers of enterprise document - management software in both market share and technology. Its software ensures the accuracy, manageability, and security...

...for commercial Intranet and Internet applications.

With its acquisition of Saros, FileNet will redefine enterprise document management by becoming the first software vendor to provide a family of integrated best-of-class workflow, document-imaging, and document - management products designed to scale from the workgroup to enterprise-wide, including Intranet and Internet applications...

...next logical evolution in their information infrastructure is to provide the ability to access both document - management and business process automation systems from any desktop," said Ted Smith, president and CEO of ...

...425,000 seats of its Mezzanine(R) enterprise library server software and sold Mezzanine-based document - management solutions to more than 275 commercial and government customers worldwide. The company's Saros Document ...

...International Show in Chicago (March 31 to April 3).

"After an extensive search of the document - management market, we found Saros to be strong in providing proven, enterprise technology, and maintaining high...

...For example, in an IDC survey conducted in 1995, 80 percent of respondents using Electronic Document Management systems stated a requirement for integrated workflow and imaging by year-end. The FileNet/Saros...

...will acquire the Greenbar Software COLD (Computer Output to Laser Disk) software technology.

Leader in document management

Saros, a privately-held and venture-backed company which is headquartered in Bellevue, Wash., will operate as a FileNet business unit, developing document - management software that will be sold and supported by FileNet's worldwide sales and support organization...

...president of the business unit and will report to Smith.

Saros provides easy-to-use document - management and electronic library services running on standard local area networks and across popular client and...

...comprehensive solution for organizing, managing, and processing large volumes of electronic documents from the first "File Save" through final archive .

Included in the Saros family of library server products is Saros Document Server for BackOffice...

...Microsoft BackOffice family of Windows NT server products. Saros is the only company to offer document - management software built exclusively for Microsoft BackOffice.

" Document management is a strategic application for many companies and government organizations, driving them to be selective...

...Saros technology. It also provides financial strength and market success that is unmatched in the document - management industry."

According to industry experts, Saros is recognized as providing short paybacks to its blue...Saros and FileNet software products.

According to Laura Del Gaudio, vice president, corporate systems/electronic document management of Bankers Trust, "Our corporate goal is to provide every authorized employee with reliable access...

...worldwide organization. Combining FileNet and Saros capabilities will enable us to redefine and extend traditional document management by attacking the key pieces of our document handling problems as well."

Saros is also...

...industry standards. Along with IBM, Novell and Xerox, Saros is a co-founder of the Document Management Alliance. The alliance now consists of more than 50 Fortune 500 companies and document - management vendors that are working under the auspices of AIIM International to provide a single document - management standard.

Saros has established OEM relationships with leading companies, including Autodesk, AT&T GIS, Data...

...market, particularly among Microsoft Solution Providers.

About Saros

Saros Corporation is an industry leading enterprise document - management company, with more than 425,000 seats sold to commercial and government customers worldwide. Saros...

...sales, service, and consulting organization, and through Saros-authorized resellers: Saros, co-founder of the Document Management Alliance (with IBM, Novell, and Xerox), has technology and marketing agreements with a number of major hardware and software vendors, and is the preeminent provider of OEM document - management technology. Founded in 1986, the company is based in Bellevue, Wash.

About FileNet

FileNet Corp...

19960118

12/K/25 (Item 17 from file: 16)

DIALOG(R)File 16:Gale Group PROMT(R)

(c) 2006 The Gale Group. All rts. reserv.

03637705 Supplier Number: 45130689 (USE FORMAT 7 FOR FULLTEXT)

VENTURIAN CORP. REPORTS THIRD QUARTER RESULTS

PR Newswire, pN/A

Nov 10, 1994

Language: English Record Type: Fulltext

Document Type: Newswire; Trade

Word Count: 818

... line index of PC-related

Internet resources that simplifies navigation; and Express-File(TM),

a complete electronic document management and image archiving system

that helps companies improve the way they do business.

Napco International sales of \$6...

19941110

12/K/26 (Item 1 from file: 20)

DIALOG(R)File 20:Dialog Global Reporter

(c) 2006 Dialog. All rts. reserv.

14064701 (USE FORMAT 7 OR 9 FOR FULLTEXT)

(PR) JetForm Extends SAP Leadership with Latest Release of JetForm Output

PAK(TM) for SAP(TM) R/3(TM)

PR NEWSWIRE

December 04, 2000

JOURNAL CODE: WPRW LANGUAGE: English RECORD TYPE: FULLTEXT

WORD COUNT: 797

...for SAP with IXOS-ARCHIVE(TM) from IXOS(R) Software AG, a leader in eBusiness document management products for SAP, provides the market with the first complete ERP, document output and archiving management solution.

20001204

12/K/27 (Item 2 from file: 20)

DIALOG(R)File 20:Dialog Global Reporter

(c) 2006 Dialog. All rts. reserv.

11755205 (USE FORMAT 7 OR 9 FOR FULLTEXT)

(PR) signOnline Ready to Meet E-Commerce Demands: Electronic Signature

Legislation Will Speed signOnline's Time to Market

PR NEWSWIRE

June 30, 2000

JOURNAL CODE: WPRW LANGUAGE: English RECORD TYPE: FULLTEXT

WORD COUNT: 585

(USE FORMAT 7 OR 9 FOR FULLTEXT)

... the assigned digital certificate to the document. It is a simple point-and-click process.

DOCUMENT MANAGEMENT : Once a document is "signed on-line", it is securely transferred to the Internet and...

...of services. We are much more than a digital signature company and offer the customer complete digital document management and archival security from the moment the document is signed," said Harvey.

signOnline's document storage / document management solutions are today able to authenticate and store digitally-signed documents, and much more. The...

20000630

12/K/28 (Item 3 from file: 20)

DIALOG(R)File 20:Dialog Global Reporter

(c) 2006 Dialog. All rts. reserv.

04753058 (USE FORMAT 7 OR 9 FOR FULLTEXT)

IXOS: ixOSARCHIVE business document management system extends access and optimises performance

M2 PRESSWIRE

March 24, 1999

JOURNAL CODE: WMPR LANGUAGE: English RECORD TYPE: FULLTEXT

WORD COUNT: 1242

(USE FORMAT 7 OR 9 FOR FULLTEXT)

IXOS: iXOSARCHIVE business document management system extends access and optimises performance

iXOS-ARCHIVE is a business document management system that stores and retrieves all electronic files (graphics, word processing, etc.), R/3 generated...

...s leading provider of software solutions for managing business documents under R/3. The Business Document System iXOS- ARCHIVE ensures complete integration of all types of document in R/3 business processes. It administers large quantities...

19990324

12/K/29 (Item 4 from file: 20)

DIALOG(R)File 20:Dialog Global Reporter

(c) 2006 Dialog. All rts. reserv.

01462326 (USE FORMAT 7 OR 9 FOR FULLTEXT)

SIEMENS INTRODUCES MODULAR DOCUMENT MANAGEMENT SYSTEM

TELECOM WORLD WIRE

April 23, 1998

JOURNAL CODE: WTWW LANGUAGE: English RECORD TYPE: FULLTEXT

WORD COUNT: 232

(USE FORMAT 7 OR 9 FOR FULLTEXT)

SIEMENS INTRODUCES MODULAR DOCUMENT MANAGEMENT SYSTEM

Siemens Nixdorf has introduced its Domea document management system for the public sector consisting of four components which can be introduced on an...

... route the document takes.

The company has also introduced in the UK its DocuLive international document management system which consists of four modules. The DocuLive-Basic contains the electronic archive and a document management system along with functions for document searches and document scanning. The DocuLive-Log provides tools for document management and filing, processing and distribution as well as for defining document routeing.

The DocuLive-Documents Manager is designed for users who are responsible for filing documents in official archives with the DocuLive-Workflow being used as a supplementary module with predefined workflow functions for...

19980423

12/K/30 (Item 5 from file: 20)

DIALOG(R)File 20:Dialog Global Reporter

(c) 2006 Dialog. All rts. reserv.

01450643 (USE FORMAT 7 OR 9 FOR FULLTEXT)

SIEMENS NIXDORF: Siemens Nixdorf unveils enhanced document management and archiving solutions

M2 PRESSWIRE

April 22, 1998

JOURNAL CODE: WMPR LANGUAGE: English RECORD TYPE: FULLTEXT

WORD COUNT: 776

(USE FORMAT 7 OR 9 FOR FULLTEXT)

SIEMENS NIXDORF: Siemens Nixdorf unveils enhanced document management and archiving solutions

Siemens Nixdorf has announced a range of solutions for document management and archiving - custom-tailored for specific target groups.

The solutions are:

Domea - a document management system for the public sector;
DocuLive - an industry-neutral document management system, and ARCIS 7.0 - an archiving system for organisations with especially large volumes of documents.

Domea - the document management system for the public sector

In Domea, Siemens Nixdorf has created a new system for document management that is specially tailored to the needs of the public sector. The product features a...

...used as the server operating systems, and data resides in SQL databases.

DocuLive - an international document management system for all industries

Siemens Nixdorf has also announced the availability in the UK of the DocuLive document management system.

This software can be used in organisations from all industries to manage, process and...

...which can also be used individually:

DocuLive-Basic

This contains the electronic archive and a document management system. The Basic module contains functions for document searches, threading correspondence, administering documents in circulation, version comparisons and document scanning.

DocuLive-Log

This module provides tools for document management and filing, processing and distribution, as well as for defining document routings.

DocuLive-Documents Manager

This is a tool for staff members who are responsible for filing documents in official archives.

DocuLive-Workflow

This is a supplementary module with predefined workflow functions for controlling documents that...

19980422

12/K/31 (Item 1 from file: 148)

DIALOG(R)File 148:Gale Group Trade & Industry DB

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10447974 SUPPLIER NUMBER: 21106722 (USE FORMAT 7 OR 9 FOR FULL TEXT)

Storage: Imation Offers Nearline Tape Archiving for Digital Asset Warehousing with Media Manager Asset Management System. (Imation Publishing Software's tape archival software for Imation Media Manager) (Product Announcement)

EDGE: Work-Group Computing Report, v8, n32, pNA(1)

Sep 7, 1998

DOCUMENT TYPE: Product Announcement LANGUAGE: English

RECORD TYPE: Fulltext

WORD COUNT: 1103 LINE COUNT: 00097

... if any, that must be present prior to archiving such as "archive when job is complete " or " archive all files with a date four months old."

The Media Manager integrated tape archival solution takes the...

...NT. With its XTENDERSOLUTIONS suite of turnkey products and services for

data storage and enterprise document management , OTG delivers fully automated data migration, access, and storage to a spectrum of high-profile

...

...approach allows each organization to define and optimize an individual strategy for data storage and document management . Through its Web-extended architecture, XTENDERSOLUTIONS also give users realtime document access, use, and storage...

19980907

12/K/32 (Item 2 from file: 148)

DIALOG(R)File 148:Gale Group Trade & Industry DB

(c)2006 The Gale Group. All rts. reserv.

09796709 SUPPLIER NUMBER: 19896974 (USE FORMAT 7 OR 9 FOR FULL TEXT)

Java: no bandwidth hog. (network management planning) (NetWeek: Bandwidth Special Report) (Technology Information)

Korzeniowski, Paul

PC Week, v14, n43, p133(2)

Oct 13, 1997

ISSN: 0740-1604 LANGUAGE: English RECORD TYPE: Fulltext; Abstract

WORD COUNT: 1754 LINE COUNT: 00144

... the space shuttle for NASA. Lockheed turned to Java to upgrade a 2-year-old document management system for enabling engineers to share drawings, tables and text, according to Don Clark, a...

...Clark. About 20 percent of the application is now finished, and Clark expects the revamped document management system to be running by the end of the year.

Given that engineers can download...

...download small portions of files--for example, one page of an engineering drawing--rather than complete files . Also, Lockheed Martin already has a lot invested in network bandwidth: It employs 10M-bps Ethernet connections...

19971013

12/K/33 (Item 3 from file: 148)

DIALOG(R)File 148:Gale Group Trade & Industry DB

(c)2006 The Gale Group. All rts. reserv.

09111147 SUPPLIER NUMBER: 18845154 (USE FORMAT 7 OR 9 FOR FULL TEXT)

Contahal establishes Ministry system. (Contahal installs document management and optic-archiving system for Israeli Ministry of Defense)

Israel Business Today, v10, n36, p9(1)

Oct 31, 1996

LANGUAGE: English RECORD TYPE: Fulltext

WORD COUNT: 195 LINE COUNT: 00019

Contahal establishes Ministry system. (Contahal installs document management and optic-archiving system for Israeli Ministry of Defense)

TEXT:

Givatayim-based Contahal has announced it has completed the installation of document management and optic- archiving system for the Ministry of Defense. The system is capable of handling hundreds of thousands...

"Contahal has gained a wealth of experience in document management projects and workflows," said the company's government division manager, Aaron Shevi. "The Ministry of...

19961031

12/K/34 (Item 1 from file: 275)

DIALOG(R)File 275:Gale Group Computer DB(TM)

(c) 2006 The Gale Group. All rts. reserv.

01987737 SUPPLIER NUMBER: 18656218 (USE FORMAT 7 OR 9 FOR FULL TEXT)

Recordable CD-ROM Drives. (review of six products; includes glossary of terms, product features chart and related articles on recommended products, Dynatek's CDM4000 drive and Teac's CD-R50S quad-speed drive) (Lab Test) (Hardware Review) (Evaluation)

PC User, n287, p78(10)

July 10, 1996

DOCUMENT TYPE: Evaluation ISSN: 0263-5720 LANGUAGE: English

RECORD TYPE: Fulltext; Abstract

WORD COUNT: 8760 LINE COUNT: 00760

... a database of files on CD that can then be searched, sorted and retrieved -- a complete document management program for archived data.

Pinnacle uses its own RCD Archive utility which allows full, incremental or differential backups...

19960710

12/K/35 (Item 2 from file: 275)

DIALOG(R)File 275:Gale Group Computer DB(TM)

(c) 2006 The Gale Group. All rts. reserv.

01972983 SUPPLIER NUMBER: 18579816

The printed page. (Workgroup Computing) (includes related article on Xerox's technology for embedding digital data in paper) (Technology Information)

Karve, Anita

LAN Magazine, v11, n9, p67(10)

Sep, 1996

ISSN: 1069-5621 LANGUAGE: English RECORD TYPE: Fulltext; Abstract

WORD COUNT: 3899 LINE COUNT: 00305

... formed its image management solutions (IMS) business unit in early 1996. This organization offers a complete system for document image capture, archiving, viewing, retrieving, annotating, and work flow, says Scott Chandler, marketing director at QMS. "Our customers...

...different markets, including custom publishing, digital libraries, on-demand publishing, copier and printer products, and document management. QMS's imaging products include the latest version of QMS CrownImage, a suite of applications...

19960900

12/K/36 (Item 3 from file: 275)

DIALOG(R)File 275:Gale Group Computer DB(TM)

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01793453 SUPPLIER NUMBER: 16978701 (USE FORMAT 7 OR 9 FOR FULL TEXT)

A new era in document management: here's a look at the latest techniques for managing documents in a client/server environment. (Tutorial)

McKie, Stewart

DBMS, v8, n7, p62(5)

June, 1995

DOCUMENT TYPE: Tutorial ISSN: 1041-5173 LANGUAGE: ENGLISH
RECORD TYPE: FULLTEXT; ABSTRACT
WORD COUNT: 3799 LINE COUNT: 00316

A new era in document management : here's a look at the latest techniques for managing documents in a client/server...

ABSTRACT: Document management begins with a source paper document, with the exception of software-initiated documents such as...

...document from an in-box, stamping, annotating, and linking it to other attachments. Features of document management software include tagging, security, organization, searching, versioning and check-in/check-out, annotating and attaching, accounting and auditing, workflow, archival, and open architecture. Document management software from Watermark Software Inc, Documentum Inc, PC DOCS Inc, and Excalibur Technologies is described.

TEXT:

It is a sure bet that any business in operation today can benefit from document management -- even those with the most advanced computing and communications infrastructures. The reason I would bet my money on it is because the term "document management" is a misnomer, a term of convenience, a link with the past. You should really think of document management as "electronic transaction management." In fact, the goal of document management software is to avoid the need for a tangible document to exist at all, by...

In this article I outline the basic principles of document management technology, and then discuss the key types of business documents and the ways in which...

...them. I also review how certain client/server-based products are providing a range of document management facilities. Finally, I provide a checklist of vendors and products in this marketplace to highlight some key players. (See Table 1, page 68.)

Document Management 101

Leaving aside true electronic transaction processes such as electronic funds transfer, electronic data interchange, and other software-initiated documents, document management begins with a source paper document. A sequence of events follows:

1. Document input -- scan...

...using imaging and optical character recognition (OCR) technology. Tag and index the document data.

2. Document management -- manage the document information itself and the document workflow via rules, routes, and roles. Documents...

...the document is eventually hatched with others and archived in filing cabinets or on microfiche. Document management is all about managing these events and life cycles via software.

Remember the Paperless Office...

...from a reality, and does not truly convey the scope of the change that sophisticated document management can provide to a business. Certainly, the idea and benefits of the paperless office remain...

...the only human interaction required is opening an envelope and scanning the contents into the document management system. Thus, It's easy to see how document management gets you the faster part of the equation. Smarter is where the real action is...

...word processor, and spreadsheet files. No matter where the document originates, the first priority of document management is to get it into a database -- whether a relational or object database. Only then...

...you intelligently manage the document data. As a result, one of the biggest challenges facing document management vendors is providing a standard way of accepting document data from all of these source "spokes" and integrating it into one "hub" database for ongoing document management .

Another challenge is categorizing documents into types in order to determine the characteristics and behavior...

...the many types of documents. From these, we can extrapolate some of the features that document management software should offer in order to deal with all but the most specialized documents.

Tagging...

...However, most business documents do not use standard formats or provide bar codes. Therefore, a document management system must have some kind of "tagging" facility for new documents. This facility tags a...can interact with the document during its workflow, and what authority they have over the document content.

Archival . Once a document has completed its life cycle, the document manager should include tools for deleting documents based on user ...

...manipulation by other tools.

Application Services

A document manager should be capable of providing a document management layer to other desktop applications such as word processors, spreadsheets, and desktop publishing for document...

...into the host application workspace.

Now that I have provided a broad functional overview of document management , in the following sections I discuss a few interesting document management solutions available today. I do not discuss some major heavyweights in this market such as...a window to its own image server, and as a means to launch its own document - management toolset.

Using the new Professional Edition, a Watermark-enabled application simply displays a thumbnail of...

...application development environments such as Microsoft Visual Basic and Powersoft PowerBuilder.

Documentum's Object-Based

Document Management

Like Watermark, Documentum Inc. is a relatively new company with a growing reputation in the world of client/server document management. This is partly due to its open and scalable architecture. The Documentum Server runs on...

...repositories or RDBMS products from Oracle and Sybase.

Documentum takes an object-oriented approach to document management by using an object-relational architecture as the foundation for its document server. Documents and...

...allow complex document queries based on both content and attributes.

Documentum is designed for complex document management in an enterprise environment. Consequently, it offers functionality in three key areas: versioning, replication, and...

...Open

PC DOCS (Document Organization and Control System) Open, from PC DOCS Inc., is a document management package originating from the automation of a major law firm in 1988. It offers a smorgasbord of document management features that cover the essentials for most document-oriented businesses. Originally based on a Novell...

...a rewritten, client/server version of the original PC DOCS product.

PC DOCS Open's Document Management System (DMS) is based on document libraries that can reside in a logical multiserver architecture...

Lotus Notes, where the integration is particularly comprehensive). PC DOCS (like Watermark) supports the Open Document Management API (ODMA) for standardizing integration between a DMS and other desktop tools. C, C++, and...

...when a laptop is connected to the network, to enable secure and automated off-line document management .

Excalibur EFS

Excalibur Technologies' EFS document management and information retrieval software incorporates the text-retrieval capabilities of Excalibur's XRS adaptive pattern...

...and X-terminals.

Challenges Ahead

The products I described are just four of the many document management products available, and I have only scratched the surface of their features. As in any other software niche, there remain a number of functional challenges for document management vendors:

- * How to handle efficiently the many document types and formats that must be loaded...

...for managing secure, audited documents in a heterogeneous environment.

- * How to simplify the integration of document management engines with other productivity tools

- * How to provide the added value of a document services...

...enable other applications to interact with these document business objects.

Despite these challenges, today's document management systems offer measurable benefits to most corporations, and provide a catalyst for thorough business reengineering...

19950600

12/K/37 (Item 4 from file: 275)

DIALOG(R) File 275:Gale Group Computer DB(TM)

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01710772 SUPPLIER NUMBER: 16200449 (USE FORMAT 7 OR 9 FOR FULL TEXT)

Tools for Internet publishing. (Seybold Special Report: Seybold San

Francisco '94, part 1) (Product Announcement)

Seybold Report on Publishing Systems, v24, n3, pS16(5)

Oct 26, 1994

DOCUMENT TYPE: Product Announcement ISSN: 0736-7260 LANGUAGE:

ENGLISH RECORD TYPE: FULLTEXT

WORD COUNT: 4139 LINE COUNT: 00321

... have only one master library, both to economize storage and to limit the librarian's document management burdens. But we also want to take advantage of Mosaic's popularity, cross-platform availability...

...sent out over the Web. Although html does not offer enough structuring for long-term archival of complete documents (especially if the archivist hopes to cope with yet-uninvented uses for the documents), the html browsers have sufficient...

19941026

12/K/38 (Item 5 from file: 275)

DIALOG(R) File 275:Gale Group Computer DB(TM)

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01616880 SUPPLIER NUMBER: 14375030 (USE FORMAT 7 OR 9 FOR FULL TEXT)
Acrobat, Replica, Common Ground: page turners for ad-hoc distribution.
(Adobe Systems Inc. Acrobat; No Hands Software Common Ground; Farallon
Computing Replica electronic data distribution packages)(includes related
articles on speed tests and file sizes, open PDF standard)
Seybold Report on Desktop Publishing, v8, n1, p3(24)
Sept 8, 1993
ISSN: 0889-9762 LANGUAGE: ENGLISH RECORD TYPE: FULLTEXT
WORD COUNT: 20067 LINE COUNT: 01524

... other lists, and potentially other navigational features. It also
would be a useful way to archive a document , complete with both
source information necessary for revisions and the formatted version useful
for printing. Working...nice to be able to apply security to user logon ids
as part of a document management system, something that might be done
in conjunction with another vendor.

Toolkit

Rather than publish...

...makes it quite easy to integrate the basic Common Ground Viewer with
applications, such as document management systems, or as an adjunct to
an operating system desktop. But it does not invite...

19930908

12/K/39 (Item 6 from file: 275)
DIALOG(R)File 275:Gale Group Computer DB(TM)
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01501110 SUPPLIER NUMBER: 11665156 (USE FORMAT 7 OR 9 FOR FULL TEXT)
Workgroup publishing. (guide to work-group publishing systems) (Software
Review) (Techniques - column)(includes related article on add-ins for
Quark XPress) (Evaluation)
Roney, Michael
MacUser, v8, n2, p211(11)
Feb, 1992
DOCUMENT TYPE: Evaluation ISSN: 0884-0997 LANGUAGE: ENGLISH
RECORD TYPE: FULLTEXT; ABSTRACT
WORD COUNT: 5537 LINE COUNT: 00463

... files and system areas, maintain uniquely identified file revisions
(version control), and prevent access to final approved stories (file
locking).

Scheduling. All but one of the programs let you track the progress of
publication elements...Wine, PC Week, Reader's Digest.

ODMS

Unlike the other systems we surveyed, ODMS (Odesta Document
Management System) wasn't designed specifically for magazines or
newspapers. Instead, it has an open architecture...

19920200

12/K/40 (Item 7 from file: 275)
DIALOG(R)File 275:Gale Group Computer DB(TM)
(c) 2006 The Gale Group. All rts. reserv.

01466426 SUPPLIER NUMBER: 11690418 (USE FORMAT 7 OR 9 FOR FULL TEXT)
Fine-tuning a file finder. (guide to customizing a document management
system for your company) (Tutorial)
Halpern, Ruth
LAN Magazine, v6, n12, p51(4)
Dec, 1991

DOCUMENT TYPE: Tutorial ISSN: 0898-0012 LANGUAGE: ENGLISH
 RECORD TYPE: FULLTEXT; ABSTRACT
 WORD COUNT: 3051 LINE COUNT: 00239

Fine-tuning a file finder. (guide to customizing a document management system for your company) (Tutorial)

ABSTRACT: Document Management Systems (DMSs) are useful for searching, file naming and automatic file archival and deletion. DMSs are not turnkey applications and they must be customized to each company's document management culture in order to function successfully. The system designer must be aware of the way...

TEXT:

So, you've selected a document management system. Whichever system you choose will provide the conveniences of easy searches, instant file naming, and automatic file archival and deletion. Document Management Systems (DMSs) are not, however, turnkey applications. Depending on how you set it up, a...

...a DMS successfully, you must customize and fine-tune it to match your company's document management culture.

... configuration. By carefully developing a comprehensive document-type list, archival procedures, user security groups, and document management procedures, and providing thorough, relevant training, you will ensure that the DMS is hailed as...

...than whether a file contains a letter or a spreadsheet; it drives the engine of document management. Depending on the DMS, document type determines the following:

- * duration of a file's life...rights to restore any archived files remaining on the server. If this conflicts with your document management strategy, give them access only to the list of archived files so they can submit restore requests to you.

During the first three months of a DMS's operation, generate...

...create, copy, delete, rename, or move files. Should you allow this? It depends on your document management strategy.

To control every file on the network, you must block every source of access...DMS's success will be evaluated both in terms of user satisfaction and efficiency of document management. It's worth the investment to get your users on your side from the very...

19911200

12/K/41 (Item 1 from file: 636)

DIALOG(R)File 636:Gale Group Newsletter DB(TM)
 (c) 2006 The Gale Group. All rts. reserv.

04133250 Supplier Number: 54254103 (USE FORMAT 7 FOR FULLTEXT)

DICOM: Kodak Scanner 5500 from DICOM keeps bureau in the lead.

M2 Presswire, pNA

March 30, 1999

Language: English Record Type: Fulltext

Document Type: Newswire; Trade

Word Count: 386

RDATE:300399

When Arrow, the leading imaging bureau, decided to expand its digital imaging and document management capability, it took advantage of the loan/rental programme offered by technology provider DICOM. The...

...Arrow's business is digital. "Almost all of our new customers are asking

for digital document management ", says Ken Scott, Managing Director of Arrow Microfilm, "so a reliable, cost-effective scanner is...

...This makes quality control very easy and quick, so the only task left is to archive the final file straight to CD" said Ken Scott.

DICOM is Europe's leading provider of document imaging...

19990330

12/K/42 (Item 2 from file: 636)

DIALOG(R)File 636:Gale Group Newsletter DB(TM)

(c) 2006 The Gale Group. All rts. reserv.

04129121 Supplier Number: 54212997 (USE FORMAT 7 FOR FULLTEXT)

IXOS: iXOS-ARCHIVE -- business document management system extends access and optimises performance.

M2 Presswire, pNA

March 24, 1999

Language: English Record Type: Fulltext

Document Type: Newswire; Trade

Word Count: 1311

(USE FORMAT 7 FOR FULLTEXT)

IXOS: iXOS-ARCHIVE -- business document management system extends access and optimises performance.

TEXT:

M2 PRESSWIRE-24 March 1999-IXOS: iXOS-ARCHIVE -- enterprise-wide business document management system latest release extends access and optimises performance (C)1994-99 M2 COMMUNICATIONS LTD

... a link to Lotus Notes, and full text search capabilities.

iXOS-ARCHIVE is a business document management system that stores and retrieves all electronic files (graphics, word processing, etc.), R/3 generated...

...s leading provider of software solutions for managing business documents under R/3. The Business Document System iXOS- ARCHIVE ensures complete integration of all types of document in R/3 business processes. It administers large quantities...

19990324

12/K/43 (Item 3 from file: 636)

DIALOG(R)File 636:Gale Group Newsletter DB(TM)

(c) 2006 The Gale Group. All rts. reserv.

03328631 Supplier Number: 46843471 (USE FORMAT 7 FOR FULLTEXT)

Company News: Contahal Establishes Ministry System

Israel Business Today, v10, n36, pN/A

Oct 31, 1996

Language: English Record Type: Fulltext

Document Type: Magazine/Journal; General Trade

Word Count: 182

(USE FORMAT 7 FOR FULLTEXT)

TEXT:

Givatayim-based Contahal has announced it has completed the installation of document management and optic- archiving system for the Ministry of Defense. The system is capable of handling hundreds of thousands...

"Contahal has gained a wealth of experience in document management projects and workflows," said the company's government division manager, Aaron Shevi. 'The Ministry of...

19961031

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